



Oxhill Nursery School including Ladybirds THE USE OF PHOTOGRAPHIC DEVICES IN SCHOOL Policy Statement

Introduction

Oxhill Nursery school is:

- Aware that there is a possibility that photographic images can be used inappropriately and /or for illegal purposes.
- Aware that families like to record events in their children's school career.
- Under the understanding that photographs/videos generated by parents at school events are for the sole use of the family concerned. They are not for display, distribution or any other purpose outside of that family, and they will not be posted on the internet including any social media site by the family.

Rationale

The Governing Body wishes to make every effort to prevent any inappropriate use of photographic images of pupils of Oxhill Nursery School, whilst acknowledge that families wish to photograph/film their children at school events throughout their school career.

Aim

To protect pupils, families and staff from inappropriate use of photographic images.

Use of photographs in Nursery

We regularly take photographs or videos of the children at our nursery school to celebrate the children's achievement and to document their learning. We may process this data offsite. We may also use these images in our school brochure, publications, on display boards and on our school website. We are also sometimes asked if the photographs may be used to illustrate the involvement of the local community with our school through the local press.

To comply with the Data Protection Act 1998, we need your permission before we can photograph or make any recordings of your children.

Please note that websites can be viewed throughout the world and not just in the UK, where UK law applies.

(Please be aware that the children's photographs may still be used on the nursery website after your child has left nursery)

Photographs for school brochures, publications and display boards can be taken

Your child can be included in Videos/DVDs of nursery activities

Your child's photograph or video footage can be included on our School website

Your child's photograph may on special occasions appear in the local media/press

* A professional photographer visits the nursery, annually, to take photographs of the children which parents may purchase if they so wish.

Procedure

- All parents will be required to complete the proforma acknowledging the school statement.
- The proforma will be retained on the child's school records for the period they remain in school.

Note

Parents need to understand that:

- Where they feel unable to agree to the statement limiting the taking and use of photographs, it may be necessary to prohibit the taking of photographs by that parent.

Where parents feel unable to agree that the school and /or other parents, in accordance with this statement, should be permitted to take photographs of their child, it may be necessary to consider excluding that child from that particular school activity.

There is a concern that mobile phones with integrated cameras enable anyone to take photographs or video footage without the knowledge of those being targeted. The dangers to children are clear. This policy ensures our children are fully protected.

Oxhill Nursery School accepts that parents/carers will bring their mobile phones into nursery. However they are asked not to use them within the building or where the children are present.

Any parent found taking images /footage of children via their mobile phones will be immediately asked to put the phone away or leave the nursery.

Date reviewed	<hr/>	September 2017	(date)
Signed on behalf of the governing body	<hr/>		
Name of signatory	<hr/>	Teresa Nixon	
Role of signatory	<hr/>	Chair of governors	