



OXHILL NURSERY SCHOOL

**POLICY FOR SUPPORTING PUPILS IN SCHOOL
WITH MEDICAL CONDITIONS**

Policy written: September 2019

Reviewed: September 2020/2021

Next review: September 2022

Oxhill Nursery school is an inclusive community that welcomes and supports pupils with medical conditions. We aim to ensure that pupils with medical conditions receive appropriate care and support at school. All pupils have an entitlement to a full time curriculum, or as much as their medical condition allows.

This policy has been developed in line with the Department for Education's statutory guidance released in April 2014 – 'Supporting pupils at school with medical conditions' under a statutory duty from section 100 of the Children and Families Act 2014.

The school will have regard to the statutory guidance issued. We take account of it; carefully consider it and make all efforts to comply. We provide all pupils with any medical condition the same opportunities as others at school.

We will help to ensure they can:

- Be healthy
- Stay safe
- Enjoy and achieve
- Make a positive contribution
- Achieve economic well-being once they leave school

The school makes sure that all staff understand their duty of care to children and young people in the event of an emergency.

All staff feel confident in knowing what to do in an emergency.

The school understands that certain medical conditions are debilitating and potentially life threatening, particularly if poorly managed or misunderstood.

All staff understand the medical conditions that affect pupils at this school.

The named member of school staff responsible for this medical conditions policy and its implementation is Julia Watson, Head Teacher.

Policy framework

This school is an inclusive community that supports and welcomes pupils with medical conditions.

- This school is welcoming and supportive of pupils with medical conditions. It provides children with medical conditions with the same opportunities and access to activities (both school based and out of school) as other pupils. No child will be denied admission or prevented from taking up a place in this school because arrangements for their medical condition have not been met.
- This school will listen to the views of pupils and parents.
- Pupils and parents feel confident in the care they receive from this school and the level of that care meets their needs.
- Staff understand the medical conditions of pupils at this school and that they may be serious, adversely affect a child's quality of life and impact on their ability to learn.
- All staff understand their duty of care to children and young people and know what to do in the event of an emergency.
- The whole school and local health community understand and support the medical conditions policy.
- This school understands that all children with the same medical condition will not have the same needs.
- The school recognises that duties in the Children and Families Act and Equality Acts relate to children with a disability or medical conditions.

The school's medical condition policy is drawn up in consultation with a wide range of local stakeholders within both the school and health settings.

- Stakeholders include pupils, parents, school staff, Governors and relevant health services and supporting organisations.

The medical conditions policy is supported by a clear communication plan for staff, parents and other key stakeholders to ensure its full implementation.

- Pupils, parents, relevant local healthcare staff, and other external stakeholders are informed of and reminded about the medical conditions policy through clear communication channels.

All children with a medical condition should have an individual healthcare plan (IHP).

- The IHP details what care a child needs in school, when they need it and who is going to give it.
- The IHP will include information on the impact any health condition may have on a child's learning, behaviour or classroom performance.
- The IHP will be drawn up with input from the parent/carer, relevant school staff and healthcare professionals, ideally a specialist if the child has one.
- This school use templates from the Department for Education's 'Supporting Pupils with Medical Conditions' document.

All staff understand and are trained in what to do in an emergency for children with medical conditions at this school.

- All school staff are aware of the medical conditions at this school and understand their duty of care to pupils in an emergency.
- All staff are informed about what to do in an emergency and this is refreshed, when needed.
- A child's IHP explains what they help they need in an emergency. The IHP will accompany the child should they need to attend hospital. Parental permission will be sought and recorded in the IHP for sharing the IHP in emergency care situations.

All staff understand and are trained in the school's emergency procedures.

- All staff know what action to take in an emergency and receive updates, when needed.
- If a pupil needs to attend hospital, a member of staff (preferably known to the pupil) will stay with them until a parent arrives, or accompany a child taken to hospital by ambulance. They will not take pupils to hospital in their own car.

This school has clear guidance on providing care and support and administering medication at school.

- The school understands the importance of medication being taken and care received as detailed in the pupil's IHP.
- The 'Administering Medication Policy' is adhered to by staff when administering medication.
- The school's Governing Body has made sure that there is an appropriate level of insurance and liability cover in place.
- This school will not give medication (prescription or non-prescription) to a child under 16 without a parent's written consent except in exceptional circumstances.

- When administering medication, for example, pain relief, this school will check the maximum dosage and when the previous dose was given. Parents will be informed. This school will not give a pupil under 16 aspirin, unless prescribed by a doctor.
- Parents at this school understand that they should let the school know immediately if their child's needs change.

This school has clear guidance on the storage of medication and equipment at school.

- This school makes sure that all staff understand what constitutes an emergency for an individual child and make sure that the medication/equipment (e.g. epi-pen) is readily available, wherever the child is in the school and during off-site activities and is not locked away.
- The school will make sure that all medication is stored safely, and that staff know where it is at all times and have access to them immediately.
- This school will store medication that is in date and labelled in its original container where possible, in accordance with its instructions. The exception to this insulin, which though must still be in date, will generally be supplied in an insulin injector pen or pump.
- Parents are asked to collect all medications/equipment at the end of the school term, and to provide new and in-date medication at the start of each term.
- The school disposes of needles and other sharps in line with local policies. Sharps boxes are kept securely at school and will accompany a child on off-site visits. They are collected and disposed of in line with local authority procedures.

The school has clear guidance about record keeping.

- Parents at this school are asked if their child has any medical conditions on the enrolment form.
- This school uses an IHP to record the support an individual pupil needs around their medical condition. The IHP is developed with the parent, school staff, specialist nurse (where appropriate) and relevant healthcare staff.
- This school has a centralised register (folder) of IHP which is kept in a locked drawer
- IHPs are regularly reviewed annually or whenever the child's needs change.
- Other school staff are made aware of and have access to the IHP for the pupils in their care.
- This school seeks permission from parents before sharing any medical information with any other party.
- The school keeps an accurate record of all medication administered including the dose, time, date and supervising staff.

- This school makes sure that all staff providing support to a pupil and other relevant teams have received suitable training and ongoing support, to make sure that they have the confidence to provide the necessary support and that they fulfil the requirements set out in the pupil's IHP. This should be provided by the specialist nurse/health visitor/other suitably qualified healthcare professional and/or parent. The specialist nurse/health visitor/other suitable qualified healthcare professional will confirm their competence, and the school keeps an up to date record of all training undertaken and by whom.

The school ensures that the whole school environment is inclusive and favourable to pupils with medical conditions. This includes the physical environment as well as social, sporting and educational activities.

- This school is committed to providing a physical environment accessible to pupils with medical conditions and pupils are consulted to ensure this accessibility. The school is also committed to an accessible physical environment for out of school activities.
- This school makes sure the needs of pupils with medical conditions are adequately considered to ensure their involvement in structured and unstructured activities and extended school activities.
- All staff are aware of the potential social problems that pupils with medical conditions may experience and use this knowledge, alongside the school's positive behaviour policy, to help prevent and deal with any problems. They use key group activities to raise awareness of medical conditions to help promote a positive environment.
- The school understands the importance of all pupils taking part in physical activity and that all relevant staff make appropriate adjustments to the environment to make sure it is accessible to all pupils.
- The school understands that all relevant staff are aware that pupils should not be forced to take part in activities if they are not well. They should also be aware of pupils who have been advised to avoid/take special precautions during activity, and the potential triggers for a pupil's medical condition when exercising and how to minimise these.
- This school makes sure that pupils have the appropriate medication/equipment/food with them during physical activity.
- This school makes sure that pupils with medical conditions can participate fully in all aspects of the curriculum and enjoy the same opportunities at school, such as limited concentration and frequent tiredness, may be due to a pupil's medical condition. The school will not penalise pupils for their attendance if their absences relate to their medical condition.
- This school will refer pupils with medical conditions who are finding it difficult in Nursery to the SENDCo who will liaise with parents and healthcare professionals.

- This school makes sure that a risk assessment is carried out before any out of school visit. The needs of pupils with medical conditions are considered during this process and plans are put in place for any additional medication, equipment or support that may be required.

The school is aware of the common triggers that can make common medical conditions worse or can bring on an emergency. The school actively works towards reducing or eliminating these health and safety risks.

- This school is committed to identifying and reducing triggers both at school and out of school visits.
- The IHP details pupils' triggers and a trigger reduction schedule.
- Risk assessments are carried out on all out of school activities, taking into account the needs of pupils with medical needs.

Where a child is returning to school following a period in hospital, this school will work with relevant health professionals, parents and the child to ensure that they receive the support they need to reintegrate effectively.

- The school works in partnership with all relevant parties including the pupil to ensure that the policy is planned, implemented and maintained successfully.

Each member of the school and health community knows their roles and responsibilities in maintaining and implementing an effective medical conditions policy.

- This school works in partnership with all relevant parties including the pupil (where appropriate), parent, school's governing body, all school staff and healthcare professionals to ensure that the policy is planned, implemented and maintained successfully.
- This school is committed to keeping in touch with a child when they are unable to attend school because of their condition.

The medical conditions policy is regularly reviewed, evaluated and updated.

In evaluating the policy, this school seeks feedback from key stakeholders including pupils, parents, healthcare professionals, school staff and Governors. The views of parents and their children are central to the evaluation process.