



We are a large Nursery School in County Durham. We provide flexible free entitlement for over 100 children aged 2 3 and 4 in a large Victorian building.

There is currently a team of staff of 17 who work very hard to ensure that children flourish. **We are seeking to appoint supply staff to cover for absence on a casual basis, ie no fixed hours.**

Candidates should have experience of all aspects of an Early Years setting including key worker role and observational assessment. The successful applicant will be keen to develop themselves professionally through critical self-reflection and challenge! They should be proactive and demonstrate enthusiasm, creativity and initiative within the setting. An enthusiasm for working with 2 year olds is essential.

We have high expectations and are committed to enabling all children to succeed in achieving their potential. The successful candidate will become a member of a hardworking and dedicated team with children at it's heart. Many opportunities are offered for professional development

Candidates should have

- NNEB/BTEC NVQ level 3
- An excellent understanding of EYFS and child development
- Excellent practical, interpersonal and organisational skills
- Good communication skills and the ability to work as part of a team

The successful candidate will;

- Be enthusiastic and skilled with a commitment to securing high standards through an holistic approach to early learning
- Have a desire to be involved in all aspects of school life
- Be able to think creatively to challenge and extend children's learning
- Enjoy the challenges of providing high quality learning opportunities indoors and out

Application forms and further details are available from, and returnable to Julia Watson, Acting Headteacher, by email. Completed application forms should be returned to the school oxhillnursery@durhamlearning.net

For further information about this post please contact Miss Watson at the school. The Governing Body is committed to safeguarding and promoting the welfare of children. Any offer of employment will be subject to receipt of a satisfactory DBS check and two supportive references.

Durham County Council is an Equal Opportunities Employer. We want to develop a more diverse workforce and we positively welcome applications from all sections of the community.

In line with the County Council's Recruitment and Selection Policy, please note that we are unable to accept CVs. Any information provided on CVs will not be considered for short-listing purposes.

Applicants with disabilities will be invited for interview if the essential job criteria are met.

Please note that the Childcare Disqualifications Regulations 2009 apply to this position and therefore you are required to complete the "disqualification by association" declaration form. Should you be successful in your application for this post, your appointment can not be progressed without this declaration.

This post is not open to job share.

Looking forward to meeting you!

Julia Watson

Teaching Assistant

Job Description



Post:	Teaching Assistant (Entry Level)
Grade:	2
Location:	Oxhill Nursery school
Responsible To:	Head Teacher/Senior Manager/SENCO/HLTA
Job Purpose	<p>To work under the instruction/guidance of senior/teaching staff to support the delivery of quality learning and teaching and to help raise standards of achievement for all pupils;</p> <p>To encourage the participation of pupils in the social and academic processes of the school, and enable pupils to become more independent learners.</p> <p>To undertake work/care/support programmes to enable access to learning for pupils and to assist the teacher in the management of pupils and the classroom.</p>

Duties and Responsibilities

Support for Pupils, Teachers and the Curriculum

- Work in partnership with teachers and other professional agencies to provide effective support with learning activities;
- Awareness of and work within school policies and procedures
- Support pupils to understand instructions, support independent learning and inclusion of all pupils; Initiate and manage play, care and learning
- Contribute to observation and assessment procedures
- Take a full and active role in preparing and maintaining the learning environment.
- Participate in planning and evaluation of learning activities with the teacher, providing feedback to the teacher on pupil progress
- Support the teacher in behaviour management and keeping pupils on task based on the expectations for individual pupils;
- Support learning by arranging/providing resources for lessons/activities under the direction of the teacher;
- Support the work of volunteers and other teaching assistants in the classroom;
- Support the use of ICT in the curriculum;
- Assist in escorting and supervising pupils on educational visits and out of school activities where appropriate;
- Assist with the supervision of pupils out of lesson times, including before and after school and at lunchtimes but not as a supervisory assistant;
- Support children's learning through play and planned learning activities;
- Maintenance of a clean, safe and tidy learning environment;
- Support pupils in developing and implementing their own personal and social development;

- Assist pupils with eating, dressing and hygiene, as required, whilst encouraging independence;
- Provide emergency basic first aid if appropriate, ensuring timely referral to health professionals where necessary.

Support for the School

- Be aware of and comply with policies and procedures relating to safeguarding/child protection, confidentiality and data protection, reporting all concerns to an appropriate person;
- Show a duty of care to pupils and staff, and take appropriate action to comply with health and safety requirements at all times;
- Be aware of and support difference and ensure that all pupils have access to opportunities to learn and develop;
- Contribute to the overall ethos, work and aims of the school;
- Maintain good relationships with colleagues and work together as a team.
- Appreciate and support the role of other professionals;
- Attend relevant meetings as required;
- Participate in training and other learning activities and performance development as required;
- Demonstrate and promote commitment to equal opportunities and to the elimination of behaviour and practices that could be discriminatory.
- Any other duties that are deemed necessary by the headteacher.

Interview and shortlisting/Oxhill Nursery School – Person Specification. Nursery Practitioner Grade 2

Category	Essential	Desirable	Evidence
Application	<ul style="list-style-type: none"> Fully supported in reference Application form filled in correctly 	<ul style="list-style-type: none"> Letter of application contains elements of essential criteria 	Application References
Qualifications	<ul style="list-style-type: none"> NNEB/BTEC NVQ level 3 	<ul style="list-style-type: none"> Current first aid certificate Evidence of further professional development or qualifications 	Application References
Experience	<ul style="list-style-type: none"> Experience of working effectively in a learning child care setting Extending learning through supporting child initiated play 	<ul style="list-style-type: none"> Previous varied experience of working with young children in a range of settings Experience of working in a setting subject to health & safety, hygiene Child Welfare & Protection Regulations 	Application References Interview
Skills/Knowledge	<ul style="list-style-type: none"> A knowledge of EYFS with an interest in holistic learning Knowledge of child development The ability to maintain an effective learning environment 	<ul style="list-style-type: none"> Understanding of how different children develop and learn 	Application Interview
Attributes	<ul style="list-style-type: none"> Fully flexible and responsive to the needs of the setting To communicate effectively with colleagues, children, carers and other agencies Ability to generate enthusiasm A commitment to developing an inclusive early years setting Thoroughly enjoy working with very young children 	<ul style="list-style-type: none"> The ability to contribute effectively to the workload, planning, supervision and responsibilities of a team Proven communication and interpersonal skills 	Application References Interview